



Wood Field Primary School

Headteacher: Miss L Rodger
Head of Oak Field Base: Miss C Worthy

Wood Field and Oak Field

Stanley Park Road
Carshalton
Surrey
SM5 3HW
020 8619 1120

Wood Field: office@woodfieldprimary.com

Email Oak Field: oakfield@woodfieldprimary.com

Tuesday 11th February 2025

Dear Parent/Carer

As we are approaching half term I wanted to send some reminders of school rules and procedures. From after half term we will be enforcing these areas more rigorously and so please ensure you are familiar with the below and what will be put in place if these areas are identified.

Uniform

We have seen a real drop in pupils wearing appropriate school uniform. Please ensure your child has the correct school uniform on:

- Leavers hoodies (from children who have left the school) are not school uniform and should not be worn. If a child comes to school in a leavers hoodie they will be given a school jumper or fleece from items we keep in school.
- Year 6 pupils will only wear leavers hoodies in the last three weeks of term in the summer (apart from on their residential trip)
- P.E. hoodies are optional and should only be worn on P.E. days
- We have flexed the school uniform policy to ensure that we are mindful of costs for families. As such we allow pupils to wear black trainers through-out the week. If the footwear in school is not black the parent/carer will be contacted.

We ensure that our uniform is easily purchased from many shops including supermarkets. If you are having any issues with uniform please speak to the schools Family Support Worker, Gail Newman who can be contacted at fsw@woodfieldprimary.com

Break time snacks

It has been noted that a number of children are bringing in snacks that are not permitted due to the risk of nuts being in them. We have a number of children and staff who have severe nut allergies so we are a completely nut free school. We do not permit any cereal or snack bars to be eaten on the playground at break time. The children should only be bringing in fruit for playtime. If children are seen with snacks other than fruit they will be told to put them back in their bag and bring them home.

Start of the day

Gates open at 8:35 and close at 8:45. At this time the staff on the gates will be going into teach or carry out other duties. If your child enters through the Stanley Park Road entrance after that time they will not be able to access the school building. If you arrive at Stanley Park and there is no member of staff present you will have to walk around to the Beddington Gardens entrance. This ensures we can keep all of the pupils and staff in schools safe.

Thank you in advance for the support in these areas.

Wishing you all a wonderful break and lets all hope for some nicer weather in the next half term.

Many Thanks

Miss Rodger